



# BOARD MEETING AGENDA

**APRIL 3, 2023**

08:00 PM - Middle School Auditorium

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- 1. Opening Meeting: Call to Order/Pledge** - President John Wardle
- 2. Student/Staff Recognition and Board Reports** - Sammi Feldman and Cailin Spies
- 3. Reading of Correspondence**
- 4. Recognition of Visitors** - We remind all visitors to please sign-in on the clipboard for tonight's meeting.
- 5. Public Comment Period** - Mrs. Minnich, has anyone provided a card to request Public Comment this evening?
- 6. Approval of Minutes**

Motion to approve the [Finance Committee](#), [Committee of the Whole](#) and [Board Meeting Minutes](#) for March 20, 2023 as presented?

## **7. Financial Reports**

### **7.a. Payment of Bills**

#### General Fund

Procurement Card	\$	24,552.68
Checks/ACH/Wires	\$	4,427,180.09
Special Revenue	\$	781.74
Capital Projects Reserve Fund	\$	7,875.00
Cafeteria Fund	\$	-
Student Activities	\$	22,911.91
Total	\$	4,483,301.42

Motion to approve the Payment of Bills as presented?

## **8. Old Business** - Do we have any old business?

## **9. New Business Personnel Items - Actions Items**

Unless there is an objection, we will combine all New Business Personnel Items listed under #9 into one motion.

### **9.a. Recommended Approval of Leave Requests**

- Alison Brown, Middle School Teacher, is requesting a half day of leave without pay on April 28, 2023.
- Jennifer Gregoris, Middle School Teacher, is requesting a day of leave without pay on March 20, 2023.
- Molly Kordes, Mount Rock Teacher, is requesting a day of leave without pay on March 21, 2023.
- Courtney Rickabaugh, High School Teacher, is requesting leave without pay for a half day on March 30, 2023 and a full day on March 31, 2023.
- Theresa Stum, Oak Flat Paraprofessional, is requesting a day of leave without pay on March 22, March 29, and March 30, 2023.
- John Weller, Mount Rock Custodian, is requesting a day of leave without pay on March 16, 2023.

The administration recommends the Board of School Directors approve the leave requests as presented.

### **9.b. Recommended Approval of Staff Resignation**

Dr. Nicholas Guarente, Superintendent, received the following professional staff resignation:

- Brianna Henderson, Speech and Language Clinician, has provided a letter of resignation effective July 2, 2023.

The administration recommends the Board of School Directors approve the resignation as presented.

### **9.c. Recommended Approval of Athletic Volunteers**

Mr. Scott Penner, Director of Athletics and Student Activities, recommends the following:

- Anthony Aragones to serve as a volunteer for the Softball Program.
- Jeremy Paisley to serve as a volunteer for the Softball Program.

The administration recommends the Board of School Directors approve the volunteers as presented.

## 10. New Business - Actions Items

### 10.a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the current contract between the Big Spring Educational Association, the Act 93 Agreement, and the Big Spring School District.

Denise Hocker	\$4,905.00
Rebecca Whigham	\$1,545.00

The administration recommends the Board of School Directors authorize reimbursement for graduate credits as presented.

### 10.b. Recommended Approval of a Fundraiser

Mr. Scott Penner, Director of Athletics and Student Activities, recommends the following fundraiser:

- Chicken BBQ and Car Wash to benefit the Boys Soccer Program and Tempus LEO Club - April 22, 2023

The administration recommends the Board of School Directors approve the fundraiser as presented.

### 10.c. Recommended Approval of a Field Trip

Middle School Principal, Clarissa Nace, is requesting approval of the following field trip:

- Mrs. Whigham's Environmental Club to Pine Grove Furnace State Park on May 23, 2023.

The administration recommends the Board of School Directors approve the field trip request as presented.

### 10.d. Recommended Approval of Agreement with Assist Services, LLC

As presented at the Committee of the Whole on February 21, 2023, Assist Services, LLC provides transportation for students outside District borders required by the Public School Code to be transported by the Big Spring School District.

The administration recommends the Board of School Directors approve the [Assist Services, LLC Agreement](#).

#### **10.e. Recommended Approval of the Wellness Program MOU**

The District's wellness vendor is changing our Wellness Plan dates as outlined below. Because the original dates are listed in the CBA, a Memorandum of Understanding (MOU) is required.

Current Plan Dates: May 16<sup>th</sup> – May 15<sup>th</sup>

New Plan Dates: June 1<sup>st</sup> – May 31<sup>st</sup>

**School Year 2022/23** – May 16, 2022 through May 15, 2023 – Wellness HSA payout in July 2023 – 12 months – current year, no dates affected

**School Year 2023/24** – May 16, 2023 through May 31, 2024 – Wellness HSA payout in July 2024 – 12.5 months

**School Year 2024/25** – June 1, 2024 through May 31, 2025 – Wellness HSA payout in July 2025 – 12 months

The administration recommends the Board of School Directors approve the Wellness MOU.

#### **10.f. Recommended Approval of Capital Project Fund Payments**

The following invoices are for payment within the Capital Project Fund:

- Trane - \$6,087.00 - Invoice 313435377 - Control Project
- Trane - \$70,252.00 - Invoice 313439437 - Camera System Project
- El Associates - \$1,000 - Invoice P10000015347 - Feasibility Study

The administration recommends the Board of School Directors approve the invoices to be paid from the Capital Reserve Project Fund.

#### **10.g. Recommended Approval of Utilization Request**

- Nate Gutshall, on behalf of Big Spring Wrestling, is requesting the use of the High School Commons on April 23, 2023. Because the date is a Sunday, Board action is necessary.

The administration recommends the Board of School Directors approve the utilization request as presented.

### **11. New Business - Information Item**

## 12. Board Reports

**12.a. District Improvement Committee - Mr. Fisher and Mrs. Webster** - Next Meeting: April 20, 2023

**12.b. Athletic Committee - Mr. Deihl, Mr. Fisher, Mr. Myers, and Mr. Wardle** - Next Mtg: May 17, 2023

**12.c. Cumberland Perry Area CTC - Mr. Piper and Mr. Wardle**

**12.d. Building and Property Committee - Over, Piper, Roush, and Wardle** – Next Meeting: May 1, 2023

**12.e. Finance Committee - Mr. Deihl, Mr. Over, Mr. Piper, and Mr. Myers** - Meetings: April 17, 2023

May 15, 2023    June 5, 2023

**12.f. South Central Trust - Mr. Deihl** - April 5, 2023 @ 9AM - Executive Committee Meeting and April 26, 2023 @ 3PM - SCT Full Board Meeting (Mr. Deihl, Ms. Lehman, Ms. Hetrick, Mr. Statler)

**12.g. Capital Area Intermediate Unit - Mr. Swanson** - [Board Highlights March](#)    [All In March](#)

**12.h. Tax Collection Committee - Mr. Swanson**

**12.i. Future Board Agenda Items**

**12.j. Superintendent's Report – Dr. Nicholas Guarente**

## 13. Meeting Closing

**13.a. Business from the Floor/Board Member Comment**

**13.b. Adjournment** - Motion to adjourn the meeting?

Meeting adjourned at \_\_\_\_\_ pm, **April 3, 2023**

Next scheduled meeting is **April 17, 2023**

### Please Note:

The **June 5 and June 19, 2023** Board Meetings will be held in the High School Auditorium as well as the **July and August** Board Meetings because of summer work at the Middle School.